



GEOMETRICS

Innovation • Experience • Results

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Senior Accounting Manager

Geometrics, Inc., a world-leading developer and manufacturer of instruments and tools for measuring and analyzing geophysical structures and other complex systems, is currently seeking an **Accounting Manager** with a strong financial analyst background and experience in a manufacturing environment. The position will lead the Finance department by using their skills to streamline reports and analyses to provide a more efficient and automated process, recommend improvements, facilitate month-end processes, provide financial support and analysis to Operations, prepare and review financial statements, analyze sales revenue.

This individual will assist with setting up reports in our new ERP System, Kenandy; develop new workflow for financial auditors and become familiar with our company and products.

The ideal candidate must be hands on and willing to be intricately involved in the daily details of running a Finance group.

This individual should have a strong financial background within a manufacturing environment and be proficient in excel and access for creating reports.

Determine correct treatment for accruals according to GAAP for important transactions, including amounts tied up in warranty liabilities, excess and obsolete inventory, etc.

Ability to manage international banking documentation, including bank guarantees, sight drafts, letters of credit, etc,

The Senior Accounting Manager will be involved with:

- Giving guidance to department managers on performance with a focus on revenue and margin growth
- Financial reporting & analysis
- Month End Close
- Point of contact for internal and external audits banking issues, projects and activities
- Standard Cost Accounting
- Inventory Accounting
- Budgeting/forecasting
- Providing internal controls management
- Developing/improving processes/procedures
- Ensuring regulatory compliance
- Oversee long-term budgetary planning and costs management in alignment with strategic plan.

- Preparation, review and presentation of monthly and annual financial statements and projections
- Monitor production and sales activity throughout the month, adjust forecast as needed and communicate with upper management and sales.
- Experience working with government contracts, a plus

To be successful in the position, the person will have the following experience and attributes:

- Bachelor in Accounting or Finance
- Over seven years finance experience with budgeting, cost accounting, manufacturing
- Excellent ERP skills as well as advanced Excel - pivot tables, lookups, graphing, and heavy overall data analysis
- Strong analytical skills and experience interpreting a strategic vision into an operational model
- A collaborative and flexible style, with a strong service mentality
- Results oriented
- Working knowledge of manual and automated accounting systems
- Attentive to accuracy and detail
- Experience with ERP system implementation a plus but not required
- Strong written and verbal communication skills
- Able to discuss and articulate accounting practices, especially in regards to unique situations

In consideration of the physical demands, we have included the minimum physical requirements.

- Ability to work in excess of a 40-hour week if necessary.
- Ability to review and input information/data on a computer (up to 8 hours a day with breaks).
- Must have manual dexterity to operate computer keyboard and standard office equipment.
- Ability to sit, walk, and stand in an office, conference room, and other work environments.

This position may be modified from time to time to meet Geometrics business needs.

To apply, please send your resume and cover letter to: **jobs@geometrics.com**. Please put “accountant2017” and your name in the subject line. At this time, Geometrics is not able to sponsor applicants for work visas.

We offer a dynamic, challenging environment and a comprehensive benefits package.

Equal Opportunity Employer /Minorities/Females/Vet/Disabled